



5. DEPARTMENTS RESPONSIBLE FOR IMPLEMENTATION

- 5.1 Quality Assurance (QA) & Quality Control (QC) Departments are responsible to maintain and adhere to this procedure, and will ensure compliance with this procedure as noted.

6. FREQUENCY

- 6.1 As Expiration Date and Deseret Laboratories (DL) work order number is required for a production lot.

7. REQUIRED ITEMS

- 7.1 Batch Production Record (BPR)
- 7.2 Deseret Laboratories work order number Log Book (DLLB)
- 7.3 Computer with Microsoft Excel
- 7.4 DLI Form 258, Julian Date Book (JDB)
- 7.5 Master Manufacturing Record (MMR)

8. PROCEDURE

- 8.1 All personnel performing this procedure must follow the guidelines stated in DLI SOP 100.002, Employee Practices- Sanitation Program.
- 8.2 After printing the Packaging BPR based off the MMR, you will need the Blend page from the blend assigned to go into that particular Packaging BPR.
- 8.3 The Blending department sends out a scan of all Blend pages to QA/QC by email. This may be printed out and attached to the Packaging BPR when necessary. Choose the appropriate blend that is assigned to the order.
 - 8.3.1 The first date that blending has started will be marked on the Blend page by the operator from Blending. You will use this date to figure the DLN using DLI Form 258, Julian Date Book or JDB , for the correct year.